

September 13, 2017  
Agenda

1. **Call to Order** – 4:30p.m. *(J. Hanafee)*
2. **Roll Call** – 4:30 p.m.  
**Board Members:** John Hanafee, Chair, Ally Jakubicka, Vice Chair, G’anna Burke, Secretary, Jodi Begley, Sarah Sullivan, Rhoda Cortez, Becky Page, Tavia Pagan, Joanne Ahola, Kim Crawford.
3. **Flag Salute/Quote/Moment of Silence** – 4:30 p.m. *(C. Buckley)*
4. **Public Comment** – 4:35 p.m.  
This portion of the meeting is set aside for members of the audience to make public comments or raise issues that are not specifically on the agenda or for those that are on the agenda in areas of Board jurisdiction. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.
5. **Approval of the Minutes** – 4:40 p.m. *(J. Hanafee)*  
Action: Shall the Board approve the *August 23, 2017 Regular Meeting Minutes*?
6. **Reports** – 4:45 p.m.  
Information/Discussion  
Executive Director: The Executive Director will present items of interest to the board. *(C. Buckley)*  
Board Chair: The Board Chair will present items of interest to the board. *(J. Hanafee)*  
Orchard Faculty Chair: The Faculty Chair will present items of interest to the board. *(S. Sullivan)*  
River Faculty Chair: The Faculty Chair will present items of interest to the board. *(B. Page)*
7. **Community Reports** – 5:30 p.m.  
Information/Discussion  
Sacramento Charter Families Federation *(A. Jakubicka)*  
GVEF *(S. Sullivan)*
8. **Bullying Policy and Plan** – 5:40 p.m. *(C. Buckley)*  
Discussion/Action: Shall the board approve the Bullying Policy and Plan?
9. **2016-17 CAASPP Review** – 6:00 p.m. *(C. Buckley)*  
Discussion: The board will discuss the 2016-17 CAASPP results from the Orchard and River schools.
10. **Finance Committee** – 6:30 p.m. *(A. Barnes)*  
Discussion: CSMC will present items of interest to the board.



Golden Valley Charter Schools  
Regular Meeting of the Board of Trustees  
9601 Lake Natoma Avenue  
Orangevale, CA 95662

September 13, 2017

11. **Charter Vision Budget Access** – 6:45 p.m. *(A. Barnes)*  
Discussion: CSMC will present a demonstration of their financial reporting software.
  
12. **Recitation of the Motto of the Social Ethic** – 7:15 p.m.  
The healing social life is found  
When in the mirror of each human soul  
The whole community finds its reflection,  
And when, in the community,  
The virtue of each one is living.
  
13. **Adjournment of the meeting** – 7:16 p.m. *(J. Hanafee)*



August 23, 2017  
*Minutes*

**The meeting was called to order at 4:30.**

**Roll Call**

**Board Members Present:** Ally Jakubicka, Vice Chair, Sarah Sullivan, Zachary Phillips, G'anna Burke, Joanne Ahola, Becky Page.

**Board Members Absent:** John Hanafee, Chair; Jodi Begley, Secretary; Ryan Sutton.

**Guests:** Devon Lombardi, John Baker, Susan Gutierrez, Barbara Ames, Tracy Ikemire, Hue Dang, Genevieve Honorico Dobrovolski, Tavia Pagan (Tavia Pagan left at 5:57 p.m.), Rhoda Cortez.

**Flag Salute/Quote/Moment of Silence** – Caleb read a quote on reverence: “Instilling awe of the universe is at the heart of our teaching. We know that our beautiful earth that we live on is filled with awe. We are just a tiny part of the entire universe.”

**Public Comment** – There were no public comments.

**Appointment of Trustees** – The Board considered appointments for the 17-18 School Year.

**5.1. Election of Board Officers** – The Board considered the election of Officers for the 17-18 School Year

Kim Crawford was elected to the board. (Ayes: 6, Noes: 0, Abstain: 0)  
Traci Ikemire was elected to the board as a non-voting member. (Ayes: 7, Noes: 0, Abstain: 0)  
Tavia Pagan was elected to the board to replace Ryan Sutton. (Ayes: 7, Noes: 0, Abstain: 0)  
Rhoda Cortez was elected to the board to replace Zach Phillips. (Ayes: 7, Noes: 0, Abstain: 1  
Zach Phillips)

**5.1.a. Chair** – John Hanafee (Ayes: 8, Noes: 0, Abstain: 0)

**5.1.b. Vice Chair** – Allyson Jakubicka (Ayes: 7, Noes: 0, Abstain: 1, Allyson Jakubicka)

**5.1.c. Secretary** – G'anna Burke (Ayes: 7, Noes: 0, Abstain: 1, G'anna Burke)

**5.2. Formation and appointment of Board Committees**

The board authorized the formation of a Finance Committee. (Ayes: 8, Noes: 0, Abstain: 0)

**Approval of the Minutes** – The Board approved the *June 7, 2017 Regular Meeting Minutes* with the following amendments: correcting the spelling of Lee Scott and Tracy Ikemire. (Ayes: 5, Noes: 0, Abstain: 3, Rhoda Cortez, Tavia Pagan, Kim Crawford)

**Closing River 8<sup>th</sup> Grades** – The board voted to approve closing both River 2018 8<sup>th</sup> grade classes to enrollment. (Ayes: 8, Noes: 0, Abstain: 0)



August 23, 2017

**Independent Study Policy Revision** – The board approved an amendment to the Independent Study Policy with the following amendment: “Independent Study may be approved by the principal with 24 hours notice due to unforeseen medical event.” (Ayes: 7, Noes: 1, Rhoda Cortez, Abstain: 0)

**Board Retreat Agenda Items** – The board discussed potential agenda items for the September 9 board retreat. Board training, brown act, looking into the future, facilities and finance, growth, what is the hiring process, communications (attendance and funding), 2020 strategic plan, lack of Waldorf training available to teachers.

**Bullying Policy**– The board discussed the proposed bullying policy and prevention plan. Since Golden Valley doesn’t have their own policy, the San Juan Unified School District’s policy and prevention plan is our default. Golden Valley has historically focused more on emphasizing positive behaviors rather than on punishments. Currently, the class teacher moderates behavior issues. The new policy will involve administration more.

#### **Reports**

Executive Director: The Executive Director presented items of interest to the board.

Board Chair: The Board Chair was absent.

Orchard Faculty Chair: Sarah Sullivan reported that everyone is adjusting to the new schedule.

River Faculty Chair: Becky Page reported that electives are back at River, Hillary Pollock is organizing the library with a space for teachers to work quietly, everyone enjoyed watching the eclipse. Electives include trail running, wood burning, song writing, and study hall.

#### **Community Reports**

CCSA Families – There is no more CCSA Families. First Wednesday of September Sacramento Family Federation will be meeting.

GVEF – Still recovering from registration. Michelle Campbell is attending Mr. Nordaas’ first class meeting.

#### **Recitation of the Motto of the Social Ethic**

The healing social life is found  
When in the mirror of each human soul  
The whole community finds its reflection,  
And when, in the community,  
The virtue of each one is living.

**The meeting was adjourned at 6:42 pm.**

**Respectfully submitted by Amala Easton.**



# GOLDEN VALLEY CHARTER SCHOOLS

EXECUTIVE DIRECTOR REPORT  
Submitted by Caleb Buckley, EdD

September 13, 2017

*K-8 Tuition-Free Public Waldorf Schools*

## THE CHARTER MANAGEMENT OFFICE



The board of trustees had their annual retreat on Saturday, September 9, 2017. The purpose of the retreat is to set annual goals, review how we work together, and look at the Strategic Plan. After consideration from faculty and the festival committee, the Leadership Team made the call to cancel Harvest Festival this year. Parents just attended a keyboarding orientation night geared towards the introduction of typing in grades 3-5. GVCS is still trying to fill our Spanish vacancies and two schools have made arrangements for long-term subs. Please stop by grades 3 and 4 after the board meeting at River to see the new desks and chairs.

## THE ORCHARD SCHOOL



The Orchard team has settled into a rhythm, and so have our students. Our amazing teachers are already entering another phase of their daily lesson. At the faculty meetings, we are spending time studying the fundamentals of Waldorf Education which helps strengthen our instruction and understanding of the children's development. Additionally, the teachers are brainstorming the future of festivals at Orchard. The school is welcoming Kim Pace as our new Campus Monitor. Thanks to Julee Caro for her support with getting the school ready for our teachers, staff, and students. Finally, it is always so exciting to see our students perform at our Friday gatherings with Mr. Baker teaching them French. Bonne semaine or have a good week!

## THE RIVER SCHOOL




In the last three weeks, teachers have worked diligently to adjust to the new schedule. In addition, kindergarten teachers have been learning how to care for students with severe allergies and health conditions. Across the grades, teachers have trained to use specialized equipment for students using hearing assistance technology. Assistants are helping with yard duty and teachers have filled needed positions before and after school considering our students' safety at drop off and pick up. Even our custodian, Mr. Mark, volunteers to help at recesses when he is available. We have reviewed and discussed our organization's mission, vision and core values established by the Strategic Planning Committee. For our new teachers, we have introduced our discipline protocol. The festival committee has met twice with administration, and along with faculty, we made the decision to not go forward with Harvest Festival this year. Instead, we will re-examine our purpose and pedagogy in

order to create a Harvest Festival next fall. Our collaboration schedule with Orchard is set up with six meetings planned over the course of the year. Our faculty has discussed direct communication and a plan for mentoring new teachers and subject specialists in order to build excellent communication pathways and successful relationships. Student Council representatives and alternates have been decided for grades 5-8. Courage Day planning is on our agenda for September 7th along with the Bullying Policy. Faculty feedback on the policy will be shared with the BOT at our meeting on the 13th.

## ENROLLMENT

There are currently 562 students enrolled in our two schools. We are sending out offers to waiting families as space becomes available. Classes are forming nicely. We have received good feedback from new families that their children are settling in nicely here at GV. We will host one more Parent Information Meeting at our River school on September 13<sup>th</sup>.

				
September (6 <sup>th</sup> ) Enrollment				
	17.18	WL	16.17	15.16
TK	13	0	18	n/a
K	33	0	30	n/a
CBK	5	n/a	7	n/a
ABK	19	n/a	20	17
OBK	22	n/a	21	17
1	31	0	30	28
2	31	5	29	29
3	30	3	30	30
4	30	3	30	27
5	30	1	28	28
6	27	0	30	n/a
7	29	0	n/a	n/a
8	n/a	n/a	n/a	n/a
total	255	12	225	176

				
September (6 <sup>th</sup> ) Enrollment				
	17.18	WL	16.17	15.16
TK	22	0	22	n/a
K	32	7	32	n/a
CBK	10	n/a	12	16
LBK	22	n/a	21	16
PBK	20	n/a	21	16
1 <sup>st</sup>	31	10	30	30
2 <sup>nd</sup>	30	8	29	30
3 <sup>rd</sup>	30	2	30	30
4 <sup>th</sup>	30	4	29	30
5 <sup>th</sup>	27	0	29	29
6 <sup>th</sup>	29	2	28	30/30
7 <sup>th</sup>	29	0	27/28	23/29
8 <sup>th</sup> (A/S)	25/24	0	22/26	30
total	307	33	330	339

## MARKETING & COMMUNICATION

### Outreach

Parent Square is implemented and all faculty have used this program to communicate with their families. The general feedback from faculty, staff, and parents is positive. There are constant updates to the Parent Square system with new features. Marlene and Becky are exploring these features and will slowly roll out the helpful aspects of this program when needed for faculty and staff.

Website updates are underway. The biggest change is the BOT pages. These pages will be consolidated to just the CMO site. This will save immense time in backend updates. The page for the school sites will have a link and let the user know that he or she will be redirected to the CMO site.



## Marketing

Brittnie and Marlene tested a new tool they hope to utilize for better outreach measures. A tablet with an app called "signup." was used during the latest PIM to sign in parents. The goal with this app is to gather parent information with catered questions and pull this into a data table. Each group of people signed in, is saved separately for each event and can be charted by category and have a group email sent for follow up. Brittnie and Marlene plan to use this program for each outreach event to reconnect with interested families and follow up with our website link, social media page links, and invitation to May Day.

We are signed up to attend Nature Fest 2017 at the Effie Yaw Nature Center in Ancil Hoffman Park in Carmichael. This event is held on Sunday, October 8th. This will be our second time attending this event. We hope to expand our offering by recruiting one of our teachers to tell a story on stage.

## EDUCATION SUPPORT

### Education Support

Our Education Support teams at each school have full schedules of providing extra support to students in all academic areas, reading, writing, and mathematics. This touches many students in our schools, and also provides collaboration and support to class teachers in implementing learning strategies and accommodations for students.

### Special Education

First, the most important news – Jeananne Captein, our speech therapist who is on maternity leave, had a baby girl on August 21, Stevie Marie Captein. We are filled with joy for her.

As mentioned in the last report, we've had many new students enroll with special needs this year between Orchard and River schools. Each newly enrolled student with an Individualized Education Plan (IEP) requires an IEP meeting within the first 30 days of school – we call these “30-days.” Reviewing all the new IEPs, trying to match services within our Waldorf charter, scheduling and holding meetings, is requiring a great deal of time on the part of our case managers, Devin Lombardi (Resource Specialist [RSP]) and Stephanie Catalano (Speech Therapist [SLP], who is subbing for Jeananne Captein while she is on maternity leave). In addition, full evaluations are required on all students with Individualized Education Plans (IEPs) every three years, each on their own individualized cycle – we call these “triennials” or “tri’s.” We have quite a few more than usual due in the fall this year, so all special ed staff, RSP, psychologist, speech therapist, and a variety of designated instruction and services providers (“DIS” – e.g. occupational therapy, school nurse, behavior specialists, etc.) are fully engaged in this process in order to meet the required timelines. In addition to these requirements, all students with IEPs must have an annual review, each on their

own individualized cycle – and many of our students have them due in the fall – so, our special education team has an extremely full schedule of duties for the next few months.

### Assessment

Our assessment team is busy rolling out keyboarding preparation classes with Learning.com in grades 3-5. Class teachers will be teaching keyboarding utilizing computer carts in the classroom for the duration of the class only – the carts will actually reside in the computer lab when not in use. As mentioned in last month's report, our paper/pencil waiver with the state has expired – we've had a 3-year window to plan and prepare our implementation for testing all students in grades 3-8 on computers. An IT night is planned for September 7 at 6pm, Orchard, for parents of both schools to clarify any remaining questions parents may have about the implementation of this program. Much gratitude goes to our Assessment teams which over time have included several teachers from each school, as well as our Central Office tech team, Becky Schwartz and Bob Holt, and our Assessment Coordinators at each school, Jennifer Hoover and Stephanie Lorenz.

The 2017 California Assessment of Student Performance and Progress (CAASPP) results are being mailed home this week for River, Orchard hasn't quite received all results as of this writing, but grades 3 and 4 are being mailed. Orange Benchmarks are underway at each school.

