



September 12, 2018
Agenda

1. **Call to Order** – 4:30p.m. *(J. Hanafee)*
2. **Roll Call** – 4:30 p.m.
Board Members: John Hanafee, Chair, Ally Jakubicka, Vice Chair, G’anna Burke, Secretary, Sarah Sullivan, Joanne Ahola, Becky Page, Tavia Pagan, Liz Sheppard, Rhoda Cortez.
3. **Flag Salute/Quote/Moment of Silence** – 4:30 p.m. *(C. Buckley)*
4. **Public Comment** – 4:35 p.m.
This portion of the meeting is set aside for members of the audience to make public comments or raise issues that are not specifically on the agenda or for those that are on the agenda in areas of Board jurisdiction. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.
5. **Election of Vice Chair Board Officer** – 4:45 p.m. *(J. Hanafee)*
Action: Shall the Board consider the election of a Vice Chair for the 18-19 School Year?
6. **Appoint Members to the Finance Committee** – 4:55 p.m. *(J. Hanafee)*
Action: Shall the Board appoint members to the finance committee for the 18-19 school year?
7. **Approval of the Minutes** – 5:05 p.m. *(J. Hanafee)*
Action: Shall the Board approve the *August 15, 2018 Regular Meeting Minutes*?
8. **Orchard Unaudited Actuals** – 5:10 p.m. *(C. Buckley)*
Action: Shall the board approve the Orchard unaudited actuals for the 2017.18 school year.
9. **River Unaudited Actuals** – 5:20 p.m. *(C. Buckley)*
Action: Shall the board approve the Orchard unaudited actuals for the 2017.18 school year.
10. **Board Policy Priorities** – 5:30 p.m. *(C. Buckley)*
Discussion: The board will discuss which policies are a priority for review during 2018.19.
11. **Reports** – 6:00 p.m.
Information/Discussion
Executive Director: The Executive Director will present items of interest to the board. *(C. Buckley)*
Board Chair: The Board Chair will present items of interest to the board. *(J. Hanafee)*
12. **Community Reports** – 6:30 p.m.
Information/Discussion
CCSA Families
GVEF



Golden Valley Charter Schools
Regular Meeting of the Board of Trustees
6550 Filbert Avenue
Orangevale, CA 95662

September 12, 2018

13. Recitation of the Motto of the Social Ethic – 6:40 p.m.

The healing social life is found
When in the mirror of each human soul
The whole community finds its reflection,
And when, in the community,
The virtue of each one is living.

14. Adjournment of the meeting – 6:41 p.m.

(J. Hanafee)



August 15, 2018
Minutes

Call to Order – The meeting was called to order at 4:45 p.m.

Roll Call –

Board Members Absent: G’anna Burke, Stephanie Parmely.

Board Members Present John Hanafee, Chair, ~~Ally Jakubicka, Vice Chair, Joanne Ahola,~~ Tavia Pagan, Liz Sheppard. (Heather Fraser Hurtt, Jennifer Huetter, Zachary Phillips, Anna Rainville)

Guests: Amala Easton, Caleb Buckley, Adrienne Barnes, Barbara Ames, Bonnie River, Jennifer Hoover, Zachary Phillips, Becky Page, Natasha Drane, Anna Rainville, Susan Gutierrez, Jennifer Huetter, Heather Fraser Hurtt

Flag Salute/Quote/Moment of Silence – Caleb Buckley read the Determination Virtue card.

Public Comment – There were no public comments.

Appointment of Trustees –

The Board made the following appointments for the 18-19 School Year.

Jennifer Huetter, Heather Fraser Hurtt, Stephanie Parmely
Anna Rainville, Jennifer Hoover Zachary
(Ayes: 5, Noes: 0, Abstain: 0)

5.1. Election of Board Officers

The Board approved the election of Officers for the 18-19 School Year.

5.1.a. **Chair** – John Hanafee (Ayes: 7, Noes: 0, Abstain: 1 John Hanafee)

5.1.b. **Vice Chair** – None selected. No Vote

5.1.c. **Secretary** – G’anna Burke (Ayes: 8, Noes: 0, Abstain: 0)

5.2. Formation and appointment of Board Committees

The board formed the Finance Committee. (Ayes: 8, Noes: 0, Abstain: 0)

Approval of the Minutes –

The Board approved the *June 6, 2018 Regular Meeting Minutes*. (Ayes: 4, Noes: 0, Abstain: 4
Heather Fraser Hurtt, Jennifer Huetter, Zachary Phillips, Anna Rainville)

CALSTRS Enrollment Resolution –

The board approve a resolution for Golden Valley Tahoe School to participate in CALSTRS.
(Ayes: 8, Noes: 0, Abstain: 0)

August 15, 2018

Tahoe Calendar Revision –

The board voted to approve a revised calendar for Golden Valley Tahoe with the following revisions: October 8 and March 4 are no longer in-service days, they are instructional days; Tahoe will start school on September 5; Tahoe will have November 21 off. (Ayes: 8, Noes: 0, Abstain: 0)

Intra-CMO Charter Loan – 5:25 p.m.

The board approved an intra-CMO Charter Loan to Golden Valley Tahoe. (Ayes: 8, Noes: 0, Abstain: 0)

Board Meeting Schedule –

The board discussed a meeting schedule for the 2018.19 school year.

Board Retreat Agenda Items –

The board will discuss potential agenda items for the August 25 board retreat.

How do we develop individual school identities under the CMO.

An outdoor activity.

Communication between the BOT and the community.

Brown Act; Facilities; Strategic Plan; Budget.

Reports –

Information/Discussion

Executive Director: The Executive Director presented items of interest to the board.

Board Chair: The Board Chair thanked the CO for presenting a well organized registration. He is looking forward to a new year.

Community Reports –

Information/Discussion

CCSA Families

GVEF

Recitation of the Motto of the Social Ethic –

The healing social life is found
When in the mirror of each human soul
The whole community finds its reflection,
And when, in the community,
The virtue of each one is living.

Adjournment of the meeting – The meeting was adjourned at 6:15 p.m.

Respectfully Submitted by Amala Easton

John Hanafee, Chair

Date



GOLDEN VALLEY CHARTER SCHOOLS

EXECUTIVE DIRECTOR REPORT
Submitted by Caleb Buckley, EdD

September 12, 2018

K-8 Tuition-Free Public Waldorf Schools

THE CHARTER MANAGEMENT OFFICE

The GVCS Board of Trustees had their annual retreat in a wonderful setting, the conference room at Squaw Valley. Topics included a review of the Brown Act, policy goals for 2018/19, a preview of the strategic planning process, and some time getting to know one another over lunch. After the meeting, the Board was able to tour the existing site of the Tahoe School as well as the likely future site for next year. GVTS opened its doors this week at the Northstar location with tk-3rd grade students. An update on the status of the school's budget, enrollment, and site will be presented to the Newcastle School District on September 16. The central office team is setting up an executive director (ED) office adjacent to their current location on River Rock Drive. The new office will house the ED, his assistant, and an expanded conference room/training room with video conferencing capacity.

The leadership team at GVCS consists of the ED, three principals, and Special Ed. Director. We meet weekly at the central office. This month we have discussed revisions to the daily schedule, a new process for processing parent concerns, a bullying incident report form, mentoring across the grades, our teacher training enrollment, and agenda planning for future in-service trainings and joint collaborations. Torin Finser was here last week to begin the "Building Bridges" teacher training program that will transfer to Antioch New England Graduate School for Waldorf Certification. Our expanded programs in foreign language and practical arts plus our new facility space at Orchard have improved our student experience. This month marks the opening of our independent study hybrid program now called, Meadow Brook, at the River School.




THE ORCHARD SCHOOL



The Orchard School using the virtue of the month, fortitude, to develop our plans for the year. Our Parent Circle is reforming with Tisa Cadway as the PC Chair who will host the first meeting of the year on Sept. 13th. The planning continues as the teachers are developing our Courage Day Festivities for September 28th. Please join us that morning for the 2nd grade presentation of Sir George and the Dragon, with a special appearance by the 6th graders in the form of the dragon. The day will continue with afternoon activities as students gather courage to face the sleeping dragon, explore mystery boxes, walk a slack line and more. Plans will continue in October as the Orchard Festival committee comes together under the guidance of kindergarten teachers Ashely Martinez and Daniel MacKinnon. The committee will focus its efforts on organizing our first May Festival and postpone the Orchard Storytelling Festival until February 2020. With this being the first year Orchard will span kindergarten to eighth grade, the Orchard May Festival is guaranteed to be a grand event.

Orchard September Enrollment				
	18.19	17.18	16.17	15.16
TK	20	13	18	n/a
K	28	34	30	34
CBK	N/A	6	6	n/a
ABK	25	19	21	17
OBK	23	22	21	17
1	28	30	30	28
2	27	31	28	29
3	22	30	30	30
4	30	30	30	27
5	27	30	27	28
6	29	27	30	n/a
7	23	29	n/a	n/a
8	23	n/a	n/a	n/a
Total	262	254	223	176

	Orchard Waitlist									
	TK	K	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th
	2	4	3	0	0	7	0	0	CL	CL
	Total: 16									


THE RIVER SCHOOL



GVRS enjoyed a pleasant Rose Ceremony on the first day of school with an audience of alumni, parents, grandparents and students. First grade, Cottonwood, and home study, Meadow Brook, students received white roses from eighth grade Elm students. Interestingly, twin sisters escorted their twin brothers as the first participants. Mr. Sutton, Mr. Nordass and Ms. Smith were the final participants, and they smiled joyfully supporting one another in their journey. Parent Circle hosted a meet and greet following the ceremony in which alumni and families enjoyed refreshments and re-connecting.

Teachers in each wing have spent time together creating a plan to manage safety at our site for students with severe food allergies. A parent in the community provided pre-service training on the subject, so teachers could understand the ramifications and responsibilities. Student Council representatives are being chosen this week from each class grade 5-8, so meetings can begin next week. They will participate in discussions about educating peers of students with food allergies, so all children feel skilled in recognizing signs of anaphylactic shock. Empowering students to honor one another's needs and accept responsibilities for caring for others is our goal.

River September Enrollment				
	18.19	17.18	16.17	15.16
TK	27	22	22	n/a
K	39	32	30	48
CBK	20	11	12	16
LBK	23	22	19	16
PBK	23	20	21	16
1 st	31	31	30	30
2 nd	31	30	29	30
3 rd	28	30	29	30
4 th	29	30	26	30
5 th	28	27	30	29
6 th	25	30	27	30/30
7 th	20	29	24/28	23/29
8 th	28	25/24	21/26	30
1 st HS	9			
2 nd HS	3			
3 rd HS	4			
4 th HS	1			
Total	303	310	322	339

	River Waitlist									
	TK	K	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th
	2	12	15	5	11	1	0	0	CL	CL
Total: 46										

THE TAHOE SCHOOL



The Tahoe School got off to a great start on Wednesday. Parents and students gathered for our Rose Ceremony and the community ambience was especially viable when we were singing the Golden Valley School Song together. The Executive Director gave a talk that offered a perspective that we are not only part of the greater Golden Valley Schools, but also part of the worldwide and 100 year-old Waldorf School Movement. Parents were clearly moved by this information.

Regarding the GVTS site, the school principal opened at Northstar Drive which is at capacity. The Tahoe Forest Church has filed a permit with Nevada County to install modular classrooms to house GVTS under a longterm lease. TTUSD has extra used modulars to give to GVTS that are rated for the local snow load. Because of the impact of the snow and potential delays in permitting, the new site may not be available until this summer.

Our focus at the Tahoe School continues to be on enrollment and the establishment of GVCS norms to a new community.

T-K	Kindergarten	1 st Grade	2 nd Grade	3 rd Grade	Total
6	5	11	7	5	34

ENROLLMENT

Golden Valley Charter Schools has 595 students enrolled in three schools.

ORCHARD- Orchard school is settling into their school year rhythm with 262 students enrolled. Offers for any open spaces at Orchard are being made as they become available. Orchard school will host their last Parent Information Meeting for entry this year on September 19th. There are currently openings in grades 2, 3, 5 and 6 with no waiting lists.

RIVER- River school is settling into their school year rhythm with 303 students enrolled, 15 of which are participating in the first year of the grades Home Study program. Offers for any open spaces at River are being made as they become available. River school will host their last Parent Information Meeting of the year on September 26th. There are currently openings in grades 5 and 6 with no waiting lists. Grades 7 and 8 at both schools are closed based on board action.

TAHOE- Tahoe school had a successful registration day on August 28th. Student Services and Enrollment are still working on getting Tahoe students registered and ready for their first day of school on September 5th. Tahoe school will begin their first school year with 34 students.

MARKETING & COMMUNICATION

Website updates of faculty and staff photos are up on all schools. Since there were many new hires, Marlene brought a green screen during pre-service and took photos of new staff and faculty. For the Tahoe School, the website is updated with the Northstar address, enrollment application link, and news blog articles to begin to communicate school life. Marlene is working on implementing a ParentSquare widget to be placed on the websites to link selected ParentSquare posts onto the front page. These posts will be shared onto the school website by the front office staff. School specific photos for Orchard have been difficult to obtain. The plan is to update the Orchard School website with Orchard School specific photos.

Communication Templates such as letterhead, newsletter, business cards and fliers have all been created for the Tahoe School. Marlene will go up to the Tahoe School on Wednesday, Sept 19th to go over the training of the communication templates with Alicia and meet with the parents during their parent evening to go over ParentSquare. The GVSC style guide is also getting an update with the Tahoe School logos and will be added to the resource drive to keep the schools' branding and integrity communicated as we grow.

Enrollment Postcards advertising open enrollment and Parent Information Meetings are in progress for all three schools. We hope to go to print before the end end of the month to have these post cards available for the KVMR Celtic Fair table. Tahoe School will also receive postcards for distribution in the Truckee area.

Facebook & Instagram ads and brand awareness campaigns for the Tahoe School are up and running since the beginning of summer. Parent Information Meeting ads for Orchard and River School have ran since summer and will continue until Sept 26th. Posts with school life are updated on Facebook and link to the school websites.

Waldorf100 and 20th Anniversary are happening during the 2019-2020 school year. Marlene will attend a wider Waldorf School meeting once a month to collaborate on how all local Waldorf Schools can celebrate this milestone together. The first meeting will be held on Monday, Sept 24th at the central office. Debi Lenny came in August 30th and began to share the humble beginnings of Golden Valley. Marlene is looking to speak to various people from the long standing history of Golden Valley, and begin to form a committee to celebrate this milestone with all stakeholders throughout the 2019-2020 year. Marlene will work on creating a mini-video with a brief history and some alumni sharing about their experience of Golden Valley. A communication plan and roll out will be created and implemented throughout the year. Communication is key.

Annual Report 2017-2018 is in progress. The report will be similar to the format of last year's report and will be distributed by print during parent conference week for November and then mailed to the parents whom did not receive one. The report will also be in a digital format on the main Golden Valley website.

Outreach - Our outreach efforts are concentrated for increasing awareness and enrollment. Golden Valley is a sponsor of the KVMR Celtic Fair happening Sep 28-30th on the Nevada County

Fairgrounds. A large banner acknowledging Golden Valley Charter Schools will hang over the children's area during the three days, an information booth with signage and communication materials will be on display, and there is an ad in the schedule brochure which will be handed to each adult attendee. Marlene and Brittne also met to go over the events for the year and have already applied for the Effie Yaw Nature Center Nature Fest happening October 7th, Sierra Mom's preschool Expo for January, and the Sacramento Parent Magazine Ed Fair happening in February. More detailed strategy for Tahoe is in discussion and awaiting school grant information.

EDUCATION SUPPORT & SPECIAL EDUCATION

Education Support and Special Education – Orchard and River: Both schools are busy at work holding 30-day IEP meetings to review needs of newly enrolled students who have IEPs. Services for all students with IEPs have begun. Inservice was held at both schools to review IEPs and 504s with teachers and staff.

Education Supports and Interventions have been scheduled and begun at both schools.

Out of 34 current enrollment at GVTS, 1 student has been positively identified with special needs. A provider has been hired and will begin services within the next two weeks.

Assessment – Fall Dig Deeper ELA assessments are underway at River and Orchard, grades 2-8.

ELPAC (English Language Proficiency Assessments for California, formerly CELDT) initial screening assessment is taking place.

Middle School Math Readiness assessments have been administered to assist with forming leveled math groups. Groups have been identified, and instruction began on August 22nd.

HUMAN RESOURCES

We are working through the new onboarding process with our twenty-seven new employees, plus one new sub. This includes email set up, paperwork, benefits, training and compliance. For all employees, Samantha has been processing Employee Information Forms (EIF's) keeping up with all the scheduling changes and adjustments that are made in the beginning of the school year. Samantha has also adjusted the processes and forms for Payroll to reflect the new Bi-Monthly pay schedule we are implementing this year as recommended by CSMC.

We are in processing of setting up PERS and STRS for GVTS. Open enrollment for Health Benefits is the month of October and we are working with USI Insurance and Cal Choice to ensure everything is prepared. Over 90 parents were fingerprinted to be volunteers. Paula will process all of the LiveScan requests through the DOJ.